St. Mary Devizes Privacy Policy

Our contact details

Name: Paul Morgan

Address: c/o The Parish Rooms, Long St. Devizes SN10 1NP

Phone Number: 01380 720168

E-mail: info@stmarydevizestrust.org.uk

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details) that you have provided in person, via email or other means.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Making an enquiry
- Purchasing event tickets
- Other matters relating to you or your organisation on matters relating to our project
- Joining our mailing list which is managed by MailChimp, a third-party platform – see their privacy policy here:

We use the information that you have given us in order to:

- Contact you about your enquiry or purchase
- Contact you in relation to your contract or

We may share this information with administrators at St. John with St. Mary Devizes, Trustees of St. John with St.Mary.

Note that our IT and web administrators may have access to records in our systems and on our mailing software [MailChimp – a third party platform].

Updated: 03/04/2022

Data Protection

At St. Mary Devizes we are committed to complying with the General Data Protection Regulations (implemented from 25th May 2018) to comply with current legal standards and to maintain the trust and confidence of our visitors to our web site, and subscribers to our newsletter. Here you'll find information on how we treat data that we collect from visitors to our website, or when someone subscribes to our newsletter.

How do we collect information from you?

We can collect personal data from you when you visit our website via Contact forms which you may submit or if you register to receive an email newsletter from us. Server logs and Cookies will also collect your (anonymised) IP address.

What type of information is collected from you?

The personal information we collect might include your name, address, email address, IP address, and information regarding what pages are accessed and when you accessed them.

How is your information used?

We may use your personal data such as name, email address and phone number to contact you about queries you have or services you have requested.

We may use the IP address of the device you accessed our website from to gain insights on website visitor behaviour, for instance, which are the most popular pages and how long was spent browsing them. This type of data is anonymised.

We can also use IP address information to identify malicious attacks on the web server.

Who has access to your information?

We will not sell or rent your information to third-parties and we will not share your information with third parties for marketing purposes. We will not contact you for marketing purposes electronically or by post if you have indicated that you do not wish to be contacted.

Our staff have access to, and associated IT agency and web support staff may on occasional have access to, software such as our Forms Management system, website database and email system and may have access to data that you have

provided via forms online. Confidential information is not stored on our web server.

We may choose to use a third-party forms management software such as Cognitoforms which is fully GDPR compliant – see their privacy policy here.

Your choices & Access to your Personal Data

You are entitled to know what personal data that we hold and have the right to ask us to amend or delete this information at any time.

You can use the 'unsubscribe' link at the bottom of our newsletter emails to stop receiving email news or use the 'update preferences' link if you want to change the information we hold about you.

You can contact us directly to have your information removed from our records:

Contact **Tony Scorer** with your request:

Via email: info@stmarydevizestrust.org.uk

Or write to: Tony Scorer, Data Protection Officer. c/o The Parish Rooms, Long St. Devizes SN10 1NP

Data Security

stmarydevizestrust.org.uk website has an SSL security certificate – the standard security technology for establishing a secure link between a web server and a browser. This link ensures that all data passed between the web server and browsers remain secure and private.

The website is hosted with a third-party, GDPR compliant provider on an EU based server.

Use of Cookies

Like many other websites, the stmarydevizestrust.org.uk website uses small files called Cookies. Cookies are sent to your computer and stored on your hard drive to allow a website to recognise that you have previously visited it when you visit next.

Cookies do several jobs, such as making navigating between pages efficient, remembering your preferences and helping to improve your experience of a website. Cookies do not identify you as an individual.

It is possible to switch off cookies by setting your browser preferences. Turning cookies of may result in a loss of some functionality when using our website. See below for our full cookie policy and how to manage cookies.

Links to other websites

This privacy notice does not cover the links from this site to other websites. Third-party websites are not governed by this Privacy Policy, and if you have questions about how a site uses your information, you'll need to check that site's privacy statement.

Review of this Policy

We keep this Policy under regular review. This Policy was last updated in April 2022.

Cookie Policy

What is a cookie?

Cookies are text files containing small amounts of information which are downloaded to your personal computer, mobile or other device when you visit a website. Information is then sent back to the originating website on each subsequent visit.

Cookies do several jobs, such as making navigating between pages efficient, remembering your preferences and help to improve your experience of a website.

You can find more information about cookies from the Information Commissioner's Office (ICO) Website. The ICO is the body that oversees privacy and use of personal data I the UK https://ico.org.uk/for-the-public/online/cookies

Cookies used on the stmarydevizestrust.org.uk

If you click to accept cookies when you visit our website, you allow us to place them on your computer.

Your Browser (Edge, Firefox, Google Chrome, Safari, Opera and mobile web browsers etc.) allow you to control and remove Cookies that have been stored, usually via the ***Settings*** option. Sometimes this is in the same place where you

view your History. Use your Browser's Help facility if you are unsure where you can go to delete cookies.

Types of Cookie:

Strictly necessary cookies

We may use some functionality-based cookies to help the site work properly. Declining these cookies might change the way the website looks and/or behaves. These cookies are NOT used for targeted advertising.

Performance cookies

These cookies collect anonymous information about users to assess the performance of a website. Common uses include well-known web analytics tools such as 'Google Analytics'. Below is information about Google Analytics cookies https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage

We may use analytics cookies to collect data on how many people visit the website and how they navigate through it. The information collected is no personal and we cannot identify you as an individual this way.

Functionality cookies

These cookies remember choices that users have made in previous visits to the website in order to improve their experience on subsequent visits. For example, where users select their preferred settings and layout.

Third party cookies

We cannot access cookies placed on your devices by third-party sites such as Facebook, Twitter or Google, nor can the third parties access the data in cookies used by our site.

For example, if you choose to 'share' content through Twitter or other social networks you might be sent cookies from these websites. We don't control the setting of these cookies, so you need to check those websites for their cookie information.

Video – If we embed video to this website cookies may be placed on your computer by the respective video streaming websites – find out more from the respective privacy policies: YouTube Privacy Policy & Vimeo Privacy Policy

Analytics Stmarydevizestrust.org.uk uses a third- party service, Google Analytics, to collect standard internet log information and details of visitor behaviour patterns – we do not share this information with third-parties (view the Google Analytic privacy policy here).

Email newsletters Stmarydevizestrust.org.uk uses the third-party provider MailChimp to deliver our newsletters via email. MailChimp gathers statistics on email opening and clicks using industry standard. You can read more about MailChimp's GDPR compliance in their guide MailChimp Guide to GDPR

How to Unsubscribe from Our Newsletters

You can *unsubscribe* to our mailings at any time using the unsubscribe link at the bottom of any of our emails or by contacting info@stmarydevizestrust.org.uk

You can *update your preferences* by clicking the Update Preferences link in the footer of our newsletters.

You can contact info@stmarydevizes.org.uk at any time for clarification of how we use your data or to ask to be removed from our mailing list.

Managing / Removing Cookies in your Browser

Click below on the links for your browser, to get information on how to manage & delete cookies in your browser.

Google Chrome

Microsoft Browsers (Edge, IE)

Firefox

Safari

New devices and browsing apps for mobile phones, tablets etc. are being created all the time, making it impossible to list them all here. Use the Help feature in your browser or consult the manufacture's website for specific information about managing cookies on your device or computer.

Disclaimer

Your use of this website is subject to the following terms and conditions, which you are deemed to accept each time you use the St. Mary Devizes website:

St. Mary Devizes uses reasonable care to make sure that the information appearing on this website is accurate and up to date. However, errors and omissions can occur occasionally, and you should not take the accuracy of the information for granted but should check directly with St. Mary Devizes. None of the material contained in this website is to be relied upon as a statement or representation of fact.

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Whilst St. Mary Devizes will try to ensure that the standard of this website remains high and to maintain the continuity of it, the Internet is not an inherently stable medium, and errors, omissions, interruptions of service and delays may occur at any time that are outside the control of St. Mary Devizes.

St. Mary Devizes does not accept any liability arising from any such errors, omissions, interruptions or delays or any ongoing obligation or responsibility to operate this website (or any particular part of it) or to provide the service offered on this website. We may vary the specification of this site from time to time without notice.

Use of our Web Site

You may only use this website for lawful purposes when seeking information. You must not under any circumstances seek to undermine the security of the website or any information submitted to or available through it. In particular, but without limitation, you must not seek to access, alter or delete any information to which you do not have authorised access, seek to overload the system via spamming or flooding, take any action or use any device, routine or software to crash, delay, damage or otherwise interfere with the operation of this website.

Links to Third Party Sites

St. Mary Devizes cannot and has not reviewed all pages of the sites linked to this website and therefore cannot be liable for their content. Users link to other websites at their own risk and use such websites according to the terms and conditions of use of such websites. St. Mary Devizes provides links to you only as a convenience, and the inclusion of any link does not imply endorsement by St. Mary Devizes.

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If you wish to use any of the logos of St. Mary Devizes to link back to the St. Mary Devizes please do so. For use of other content, please contact the webmaster on info@stmarydevizestrust.org.uk and a copy of the content and conditions of use will be sent to you by email.

Photographs contained within the St. Mary Devizes website are the copyright of the photographer. However, in many instances may use the photographs for non-commercial use. These photographs are degraded (optimised) for speed of loading the website. If you want a copy of the original, higher quality, images please contact the us. This excludes all images that are Crown Copyright Reserved.

Liability

St. Mary Devizes accepts no liability for any loss (whether direct or indirect, for loss of business, revenue or profits, wasted expenditure, corruption of data or for any other indirect or consequential loss whatsoever) arising from the use of the website and St. Mary Devizes hereby exclude any such liability, whether in contract, tort (including for negligence) or otherwise.

St. Mary Devizes hereby excludes all representations, warranties and conditions relating to this website and your use of it to the maximum extent permitted by law.

You agree to indemnify us and keep us indemnified against all costs, expenses, claims, losses, liabilities or proceedings arising from use or misuse by you of the St. Mary Devizes website.

Changes to Terms and Conditions and Invalidity

These website terms and conditions may be changed by us at any time. You will be deemed to accept the terms and conditions (as amended) when you next use this site following any amendment.

If any provision of these terms and conditions is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining provisions, which shall remain in full force and effect.

Governing Law

Any dispute or claim concerning or arising from this website shall be determined in accordance with the law of England and Wales, and the courts of England and Wales shall have exclusive jurisdiction in determining such disputes or claims. Choice of Law and Jurisdiction: The use of this website and any agreements entered into through this website are to be governed by and construed in accordance with English law. The courts of England are to have exclusive jurisdiction to settle any dispute arising out of or in connection with the use of this website or any agreement made through this website.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at info@stmarydevizestrust.org.uk if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to Tony Scorer at info@stmarydevizestrust.org.uk

You can also complain to the ICO if you are unhappy with how we have responded or used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: https://www.ico.org.uk